**A/C Committee:**

The AC is responsible for enforcing architectural standards and  
reviewing HOA members' applications for additions or modifications,  
according to established rules.

A ) P U R P O S E A N D R E S P O N S I B I L I T I E S O F T H E A C  
The purpose of the AC is to administer the community's guidelines by  
overseeing changes and modifications to a property through an  
application process. The established processes are designed to balance  
the interests of homeowners and the community as a whole, ensuring  
that architectural guidelines are met, and property values are protected.  
Ultimately, the AC must put the interests of the community, as a whole,  
above the interests of individual homeowners.

The AC is responsible for:  
• Managing the application and approval process;  
• Monitoring the community for violations of standards;  
• Fairly enforcing architectural standards;  
• Making subjective and objective decisions about guideline  
compliance in order to approve or reject architectural applications;  
• Reviewing guidelines for adequacy; and  
• Educating the community about set guidelines.

B ) A R C H I T E C T U R A L A P P L I C A T I O N & A P P R O V A L P R O C E S S  
If a homeowner would like to make an exterior change to their property  
in the form of an addition or modification, they will need to follow the  
formal process established by the HOA. The AC will review their  
proposed changes and determine whether they are consistent with the  
community guidelines.

1. Applying for AC approval - The application must be completed and  
submitted to the AC via the La Reserve website or emailed directly to AC  
members.  
  
2. Committee Review - The AC will meet twice a month, if necessary, in  
person or via Zoom, to review applications. All AC members should be  
given a chance to review every application. At least three (3) members  
must approve an application. The AC must contact the resident within  
five (5) days of receiving the application with any questions, concerns or  
requests for additional information.  
3. Decision - The AC will approve or disapprove the application. After it  
has all of the information required, it must approve, disapprove or ask  
for modifications to the application within five (5) days. If there is a  
  
delay in receiving the required information, it could delay the decision-  
making process. Once approved, the application will be sent to the Vice  
  
President to be recorded in the AC Approved Projects log.  
4. Final Review – The Board of Directors (BOD) will have final review  
concerning any disagreements between AC members or between the AC  
and the homeowner.  
  
C ) V I O L A T I O N P R O C E S S  
As stated above, the AC is responsible for fairly enforcing architectural  
standards. This includes monitoring the community for violations and  
making decisions about guideline compliance. The AC is also responsible  
for educating the community about set guidelines.  
  
The AC will notify the BOD of any violations it observes. Then, the BOD  
will issue a violation letter. If the violation is not corrected, in a timely  
manner, fines may be issued. The AC will submit a picture of the violation to the BOD for review.

1. Robert Torres - 954-816-4207 - [ffmedic30@gmail.com](mailto:ffmedic30@gmail.com)

 2. Sherry Clodgo - 954-990-3558 -  [sherryclodgo@keyes.com](mailto:sherryclodgo@keyes.com)

3. Lesly Jones - 954-548-6299 - [ms.jones@yahoo.com](mailto:ms.jones@yahoo.com)

4. Sarah Angel - 954-309-9334 - [speakerangel76@gmail.com](mailto:speakerangel76@gmail.com)

5. Kate Confab - 954-829-8629 - [kateconfare@gmail.com](mailto:kateconfare@gmail.com)

6. Roberto Buriak - 860-608-8906 - [trburiak@comcast.net](mailto:trburiak@comcast.net)

**Fines Committee:**